



# Sheriff's Office

ISSUE # 4 NEWSLETTER FEB. 01



## INSIDE THE SHERIFF'S OFFICE...

### Sheriff's Auxiliary Unit News

\* **Reminder:** The next meeting for the Sheriff's Auxiliary Unit will be **Tuesday February 21, 2012 at 6:15 p.m.** in the Sheriff's Office training room (meeting only).

The mission of the Pickens Sheriff's Auxiliary is to provide support to the employees of the Sheriff's Office in times of sickness or hardships and through those employees, supports the citizens of Pickens County during a disaster.

### OPX News

In 2012, our agency will be making a lot of enhancements to the technology infrastructure. Over the last few weeks we have implemented four file and application servers that run on a network "domain". A domain is a collection of security and usage policies that share a central directory database. Each user within the domain is assigned an account that is authenticated and accessed by a user name and password.

Some of the benefits of utilizing a network domain are subtle such as data security, access logging and standardization of IT policies. Other benefits are much more obvious and will greatly enhance your work effort and computer experience.

Domain users will have two additional drive mappings available for their use. The S:\ drive will

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### Sheriff's Corner

**Building a better relationship with our community...**

The Pickens Sheriff's Office is offering our first **Sheriff's Citizens' Academy** beginning next month. The Sheriff's Citizens' Academy is intended to provide a better understanding of how the Pickens Sheriff's Office operates. Our Academy will include a history of the Sheriff's Office, instruction from each of our Divisions to include Uniform Patrol, Criminal Investigations, Court Services, Adult Detention Center and Training. Instruction will include hands on demonstrations.

The Academy is scheduled for eight weeks and is being organized by **Lieutenant Ernie McArthur**. Staff from our office will instruct the course. If you have someone who is interested in attending one of these classes please contact me or Lt. McArthur.

### Setting Goals

**"Give me six hours to chop down a tree and I will spend the first four sharpening the ax."**

**Abraham Lincoln**

Over the past few years I have had the pleasure to speak with many of you about setting personal and professional goals.

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**OPX News, Continued**

contain departmental files and forms and the X:\ drive will be your personal drive. All departmental files and forms will be moved from Comnetix to the S:\ drive where they will be indexed by department name, subject and usage. The X:\ drive will be your own personal drive. Only you will be able to access the files on your personal drive. Unlike files stored on your computer, all files on the server will be backed up and protected from accidental deletion.

Some of you have already been migrated to the domain and the remainder of the agency should be on board over the next couple of weeks. Over the next few months we will continue to roll out new IT projects. Some of the upcoming initiatives are a virtual policy site that will provide you menu driven links to all of the current general orders indexed by subject category and an internal employee web site that will allow you to quickly locate and access just about any type of data you might need.

**Greg Baker**  
Center for  
Operational Excellence



## PSO Notes and News

**Greg Baker** and **Stan OKelley** continue to press forward with IT upgrades within the Sheriff's Office. This involves the addition of new servers, upgrading software and hardware at workstations, and creating a new inventory database to track all the computer related equipment within the Office.

**Tina Tidwell** successfully completed an Open Records Course. She will assist the citizens of Pickens County with their requests for Agency Records.

**Sgt Brett McDaniel** and **Bob Olsen** are working to complete the Detention Center Emergency Plan. This will be utilized in the event of inclement weather or other disaster that may occur within Pickens County that effects the normal operations of the Adult Detention Center.



**Setting Goals, Continued**

Usually the first question I ask is, "Where do you see yourself at the end of your career?" My next question usually is, "What are you doing to get there?" A goal is simply a "final destination", and objectives are milestones to help navigate you along the way. Planning and preparation can be more important than the destination. When planning, I like to begin with the end in mind.

A simple example is driving to the beach. First, you choose the place you want to go. Then you start saving money and developing ideas of what you will do on vacation. As time nears, you pick a route; places to eat... you know the rest of the story. Planning a career can be just as simple. However, it is that dark and lonely road that makes you question yourself. "Am I on the right road?", "Am I listening to the right people?", "Do I really want to do this?"

This is why setting objectives is important to achieving your goal. With each objective, kind of like a pit stop, it allows you the time to monitor your progress and stretch your legs. From there, you can continue with your route or make appropriate changes. Here is a model I have used to set goals and objectives.

- |                                   |                    |
|-----------------------------------|--------------------|
| <b>1. Short term, 3-5 years,</b>  | Supervisor?        |
| Intermediate Certification?       | Associates Degree? |
| <b>2. Mind-term, 10-15 years,</b> | Manager?           |
| Advance Certification?            | Bachelors Degree?  |
| <b>3. Long term, 20-25 Years,</b> | CEO?               |
| Executive Certification?          | Masters/Doctorate? |

*Just remember, whatever your goal is, quality training, formal education and good experience are things no one can take from you.*

## Birthdays and Anniversaries

**February Birthdays:** William Cantrell, Brandon Duncan, Tony Garner, Jaime Grace, Jim Harvey, Tony Hyde, Greg Joseph, Joe McDonald, Zachary Weaver, Benjamin Wells  
**PSO Service Anniversaries:** Rodney Decker, Jerrit Pack, Kristine Scurry, Donna Collis, Carol McArthur, Kathy Quinton, Jack Green, Sherman McEntire, Helen Nicholson

*\* If we have over looked anyone please except our apology.*

## Who are these people?

**We are the Pickens Sheriff's Office Reserve Unit.  
Our Purpose:**

The Pickens Sheriff's Office will maintain a Reserve Unit to provide a variety of public functions to enhance and supplement the capabilities of the agency's full-time members. The Reserve Unit will augment services at the pleasure of the Sheriff in areas of uniform patrol, the adult detention center, special details, traffic control, and public events. Reserve Deputies are volunteer deputies who are Georgia P.O.S.T. certified peace officers in good standing. Or, volunteers who are not Georgia P.O.S.T. certified peace officers, but may have state training as a detention officer.

The Reserve Unit is under the direction of Sgt. Carlton Wilson. The unit is divided into two sections: one with Peace Officer Certification with six deputies and one with Detention Officer Certification with three deputies. Assisting Sgt. Wilson with the Detention Officers is Sgt. Neil Howell.

Each member of the Reserve Unit must undergo the same background checks, hiring procedures, and must maintain the same level of training and certifications as all deputies. The citizens of Pickens County should not be able to tell the difference between a reserve deputy and a fulltime deputy.

Each Reserve Deputy must complete Pickens Sheriff's Office Field Training. You may see them riding with UPD or assisting in the Detention Center. Once a Reserve Deputy has completed training, they will be available to the sergeants for special events, vacations, and short shifts. The Reserve Unit reports to Captain Frank Reynolds.

The Reserve Unit Logged 1577 volunteer and training hours in 2011.

If you have any questions, please contact Sgt. Wilson at: [cwilson@pickensgasheriff.com](mailto:cwilson@pickensgasheriff.com)



## Members of the Reserve Unit and years of Law Enforcement Experience:



Sgt. Carlton Wilson	10 years
Deputy Jim Adams	6.5 years
Deputy Brad Carroll	6 years
Deputy Mike Craig	13 years
Deputy Jim Harvey	13 years
Deputy Shane Godfrey	6 years
Sgt. Neil Howell	
Deputy Todd Musgrove	
Deputy Cindy Wilson	

The Unit has a combined total of 54.5 years in law enforcement.



**2011 was a busy year** here at the Sheriff's office! In fact, the Uniformed Patrol Division responded to 44,936 calls for service. This includes 911 dispatched calls as well as Deputies self initiated calls.

- The Criminal Investigation Division was assigned and looked into 870 cases.
- It was also a busy year for our Court Services Unit. Statistics show that the CSU scanned a total of 107,282 people at the doors of the court house, and handled 1,085 transports, driving a total of 45,749 miles.
- The Adult Detention Center processed a total of 3,351 people. This includes in and out processing.
- The Average daily population for the ADC in 2011 was 96 inmates.

*Once again these stats show just how busy our deputies are! I just want to take this opportunity to say thanks to all at the sheriff's office for everything you do!*

**Chief**